

26 August 2016

Our Ref: Hitchin 09.16  
Your Ref:  
Contact: Hilary Dineen  
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Email: [hilary.dineen@north-herts.gov.uk](mailto:hilary.dineen@north-herts.gov.uk)

To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: Judi Billing (Chairman), Nicola Harris (Vice Chairman), Ian Albert, Allison Ashley, Paul Clark, Elizabeth Dennis, Simon Harwood, Bernard Lovewell, Alan Millard, Frank Radcliffe, Adrian Smith, R.A.C. Thake and Simon Watson.

You are invited to attend a meeting of the

## **HITCHIN COMMITTEE**

to be held at

**PETER MORRISON HALL, BENSLOW MUSIC  
TRUST, BENSLOW LANE  
HITCHIN SG4 9RB**

On

**TUESDAY 6 SEPTEMBER 2016**

at

**7.30 p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA - PART I

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 24 MAY 2016</b>	-
<p>To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 24 May 2016.</p>	
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.</p>	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b>	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
<b>5. PUBLIC PARTICIPATION</b>	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none"><li>1. Resolve;</li><li>2. Clean up Hitchin.</li></ol>	
<b>6. GRANTS AND COMMUNITY UPDATE</b>	1
<p>REPORT OF THE HEAD OF POLICY AND COMMUNITY DEVELOPMENT</p> <p>For the Committee to receive an update on activities in Hitchin and a review of budgets and determine grant applications.</p>	
<b>7. HITCHIN TOWN CENTRE MANAGER</b>	-
<p>To receive an oral presentation from the Hitchin Town Centre Manager.</p>	
<b>8. ORAL UPDATE - NORTH HERTFORDSHIRE MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL</b>	-
<p>To receive an oral update regarding the North Hertfordshire Museum and Community Facility and Hitchin Town Hall.</p>	

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<b>9.</b>	<b>WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS</b>	<b>-</b>
	To receive any oral reports from Members regarding Ward matters and Outside Organisations.	
<b>10.</b>	<b>ITEMS FOR DISCUSSION AT FUTURE MEETINGS</b>	<b>-</b>
	For the Committee to agree a list of items for consideration at future meetings.	

**The dates and venues of the meetings of the Hitchin Committee to be held in the Civic Year 2016- 2017 are as follows:**

**Tuesday, 6 December 2016 – Hitchin Town Hall**  
**Tuesday. 7 March 2017 – To be advised**